

Year Group Assembly – September 2022

School Movement

All students & staff asked to walk on right hand side of corridor to allow for easier and safer movement.

Stairs in new building – one way system. Nearest stairs to link tunnel is for upward movement only of staff and students, far down stairs is for downward movement.

Break & Lunchtime

Students are to move to the designated areas – Canteen, Yard or 6th year area. Not to be in and out of school building, distraction to classes and learning taking place due to split lunches.

Lockers

Access to these are as follows: Before and After School

Break & Lunchtime (5mins before end of break)

No access to lockers in between classes unless with the permission of a teacher and a signed note in journal.

Toilets

Please make us aware of any medical condition in this area

Journal is given to teacher to sign – issued with a hall pass

Discretion of teacher to allow students out of his/her class unless medical requirement

Should be no need for students leaving class after break or lunchtime to access toilets

Signing In & Signing Out Procedures

Students arriving late need to have a note & sign in at the office (tablet)

Students leaving early – need to have a note (physical or on the app) and need to get it signed by YH, DP or P before they have permission to leave.

HAVE to be collected by a parent/guardian or nominated person (identified to the school)

Over 18 – still required to let YH, DP or P know they are leaving, home will be contacted out of courtesy to let them know they have left school.

Phones

Phones are permitted in school but must be switched OFF after 8.50am until the end of the school day.

If a phone is confiscated by a teacher, they will ask the student to power it off, put it in an envelope and it will be given to the YH, DP or P.

Phones are usually returned at the end of the day, persistent offenders, the phone will be confiscated for a longer period of time (week, month, term).

Students are not permitted to contact home with a mobile unless permission is given, they can ring home through the office or by speaking with the YH, DP or P.

Journals

Should be kept in good order

Should be signed at the back each week by parent/guardian

Should be out on the table in every class.

When a student is leaving class, the journal should be signed by the teacher.

Uniform

Full uniform worn by students at all times

Non uniform jackets, black or navy and appropriate for school wear

PE – if they do not have a PE uniform, come to school in normal uniform with gear bag and change in school for PE.

Students will be sent home from here on in for uniform violations, have given two weeks to allow for sorting any issues with stock, etc.

School Behaviour

Very good in general across all year groups

Three negative notes or more in journal in a week = A lunchtime Detention. These will take place on a Thursday. Parent/Guardian will be informed by text.

x3 Lunchtime detentions = x1 Friday after school detention

x3 After school detentions = x1 Suspension

x3 Suspensions = Meeting with Board of Management

H/W & Study

Homework is an important part of revising work done in school and is given for this reason. It should be done to the best of your ability. No h/w doesn't mean that you cannot take out previous work and revise this, make your own notes, test yourself or just read back over what was done in class.