

Coláiste Iósaef



Supervised Study Term 1 Form 2022 - 2023

Term 1	Monday 12 th of September to Thursday 19 th of December 2022	€150
Term 2	Monday 9 th of January to Thursday 29 th of May 2023	€150

Note:

- We are accepting payment for **Term 1 only at this point**. Places for Term 2 can be secured through payment from 2nd December onwards.
- Priority will be given to 3rd and 6th year pupils, remaining places being filled by 2nd and 5th year pupils.

Study Times

Monday 4.05pm - 6.05pm - 2 hours

Tuesday - Thursday 4.00pm - 6.00pm - 2 hours

Payment

Term 1 = €150 paid for by Friday 9th of September 2022.

Term 2 = €150 and paid by Friday 13th of January 2023.

All payments can be made online via www.cik.ie/waytopay

Family discounts are available if you have more than one child who wishes to attend supervised study, please contact the school via email bmahon@cik.ie

Application Form

If you have more than one child attending supervised study, please complete a separate form for each.

Student Name: _____ **Class:** _____ **Paid: €** _____

Parent/Guardian Signature: _____ **Date:** _____

Mobile: _____ **Phone:** _____ **Email:** _____

Office Use Only

Received by: _____ **Receipt issued for €** _____

Date: _____

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In order to facilitate students gaining the maximum benefit from supervised study the following will apply:

1. Places will be allocated to students on a first come first served basis.
2. Students will be given assigned seating.
3. The school Code of Behaviour applies to supervised study.
4. **Study begins at the times outlined above**, unless otherwise advised. Students are expected to be punctual for all study periods. If, due to unforeseen circumstances, a student is late a note from a parent/guardian/teacher will be required by the study supervisor.
5. Students who arrive late for any study period without a valid reason (note from a parent or a teacher) will receive a note in their journal.
6. If a student wishes to leave study early, they must have a written note in their journal, **a text message is not acceptable**. If a student has no note, then they will not be allowed leave. A parent/guardian may sign a student out of study but they will have to come to the study hall to do this.
7. School management will not tolerate students loitering in any other part of the school during supervised study. **Students attend study or leave the school building**.
8. A record of attendance and any other information (e.g. students' punctuality, behaviour, etc.) will be recorded by the teacher on duty.
9. Only school sanctioned electronic equipment is allowed in the study hall. **Earphones are not permitted**.
10. Students should go to their lockers and use the toilet before study begins to minimise disruption during study.
11. Persistent poor time-keeping or refusal by a student to co-operate with his/her supervisor may lead to suspension or, in more serious cases, expulsion from supervised study. In this situation fees will be forfeited. **Refunds are not available to students who drop out of study**.
12. Students with behavioural issues may find that supervised study is unsuitable to their needs. Consider carefully the rules, regulations and your ability to adhere to them before joining supervised study.
13. The school reserves the right to refuse students access to supervised study.
14. Further guidelines and clarifications of the above are available from the school.